

Mooreville Graded School District
305 N Main Street
Mooreville, NC 28115

REQUEST FOR QUALIFICATIONS

INSTRUCTIONS:

This Request for Qualifications (RFQ) is designed to comply with all applicable rules and regulations – including all Board of Education Policies. Construction Manager at Risk firms wishing to submit for consideration should follow the guidelines established herein. A Statement of Qualifications (Exhibit 1), along with supporting documentation, should be submitted to Mrs. Terry Haas, CFO, 305 N Main Street, Mooreville NC 28115, before 4:00 p.m. on Thursday, March 12, 2020. Statements of Qualification received after that time will not be considered.

1. Projects

The Project is building a middle school on property off of Rinehardt Road, Mooreville NC. The middle school will be configured for grades 6 – 8. It will be constructed to house 900 students. Facilities should be similar in nature to those at Mooreville Middle School including playing fields. This includes the cost of site work, construction, and all design and contractor fees.

2. Executive Summary

Executive Summary limited to three (3) pages including the name of the Proposer, location of Proposer's principal place of business, a brief narrative description including the age of the business, type of business organization and services offered. Summary should describe the Proposer's approach to providing Construction Management at Risk project delivery. Identify the Proposer's strengths and any special qualifications your firm may possess. Summarize your firm's approach to preconstruction, construction and warranty/closeout phases of a project including Proposer's approach to project safety during preconstruction and construction.

3. Schedule

Submit qualifications by 4:00 p.m., Thursday, March 12, 2020. Construction Manager at Risk firms selected for interview will be notified on Tuesday, March 17, 2020. Interviews will be conducted on Thursday or Friday, March 19-20, 2020.

4. Selection Criteria & Format of Proposal

The criteria in the Statement of Qualifications form (Exhibit 1) will be used by the selection committee to evaluate your submission. Please note, it is very important that you follow the exact order when responding to each item on the form. Not doing this makes it very difficult for the selection committee to evaluate your submission.

Also, answer all questions and fill in every blank where applicable. The information may be provided on a separate document but the format and order must be followed. Provide five (5) copies of your submittal and one electronic copy on a CD.

5. Questions

Questions regarding this RFQ must be submitted before 12:00 Noon, Wednesday, February 19, 2020 via email to Mrs. Terry Haas, thaas@mgd.k12.nc.us. All questions will be answered by the end of the day Friday, February 21, 2020.

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REQUEST FOR QUALIFICATIONS – CONSTRUCTION MANAGEMENT AT RISK
 (New Middle School)

The following criteria will be used to select Construction Management at Risk firms for interview and the final selection. Please address the following in your submissions:

1. Construction Management at Risk Expertise and past performance on School Projects:

- How many schools or school projects has your firm completed as a CM in the last 6 years?
- On your last five CM projects over \$5M, what were your original budget estimates compared to the actual bid prices/GMP (percent difference)?
- What was the actual number of non-owner generated change orders on your last 5 projects?

2. Staffing and proposed design team for the project:

- Number of employees in your firm?
- Number of employees with CM at Risk experience?
- List proposed team members with a summary of their education background, professional registration, years of experience, experience with CM at Risk projects and direct experience with school projects.
- What is your current workload in dollars?
- What is your current CM at Risk workload in dollars?
- What is the average percentage of MBE participation for subcontractors on your last 5 projects over \$5M?
- What is the average percentage of MBE participation for subcontractors on your 2 CM at Risk projects over \$5M?
- You may include any Letters of Recommendation that you desire.

3. Miscellaneous:

- List any awards, recognitions or professional acknowledgments you've received for your participation in construction projects.
- How do you manage the process of reviewing and approving subcontractor submittals/RFI's?
- Provide a record of all completed projects over the past 3 years.
- Describe your recent experience and process for addressing project cost control and maintaining schedules.

I certify that the preceding and referenced information is accurate to the best of my knowledge and belief.

_____ Name

_____ Date

_____ Title